

**PRIOR APPROVAL OR DISCLOSURE
FOR COMPENSATED OUTSIDE PROFESSIONAL ACTIVITIES (CATEGORY I) OR
FOR INVOLVING STUDENTS IN OUTSIDE PROFESSIONAL ACTIVITIES**

Name _____ Academic Title _____
Last First

Department _____ College/School _____

For each Category I compensated outside professional activity in which you wish to engage or for involving students in outside professional activities in which you have a financial interest, answer the following questions. You may attach separate sheets, if necessary.

1. General description of the Business/agency/organization/group/individual:

2. Activities/products/services of entity described in 1 above: _____
3. Nature of your relationship to entity named in #1 (check all that apply):
☐ Owner ☐ Consultant ☐ Stockholder/partnership interest
☐ Board member ☐ Equity/royalty interest ☐ Salaried employee
☐ Other, please explain: _____
4. Category and type of activity in which you will be involved:

<u>Category I Activities</u> <input type="checkbox"/> Executive/managerial role <input type="checkbox"/> Outside teaching or grant activity <input type="checkbox"/> Salaried employee <input type="checkbox"/> Other potential conflict of commitment	<u>Other Activity Requiring Approval</u> <input type="checkbox"/> Involving students in outside activities in which you have a financial interest
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5. Description of the nature of your (or your student's) participation in this activity, including, if you wish, possible beneficial outcomes to areas of research, industry, and public service (or to your student's education):

6. Beginning/ending month/year you could be involved in this activity: _____
7. Fiscal year for which seeking approval: * _____
8. Estimated number of days' involvement during academic or fiscal-year appointment: _____
9. Do you wish to take a full- or part-time leave while engaged in this activity? _____

Faculty Member Signature

Date

Chair

Date

Approval granted through fiscal year ending June 30, _____

Dean

Date

Request denied

*Note: Approvals are generally for one fiscal year, but may be granted for a longer term, not to exceed five years.